

ARCIDIOCESI di UDINE - ARCHIVI STORICI PHOTO REPRODUCTION REQUEST <u>for PERSONAL STUDY</u>

Udine.....

To the Director of the Biblioteche and the Archivi Storici Diocesani piazza del Patriarcato, 1 33100 UDINE

•	(N.B: fill out in block letters and clearly, in all
	parts)

The undersigned (N.S.) / Institution
Identity document (current)
domiciled in
address
telephone
faxE- mail

Indicate the RECIPIENT OF INVOICE, if it differs from the WRITER			
Firm name			
address			
VAT registration number or tax code			

DECLARATION OF EXCLUSIVE USE FOR PRIVATE PURPOSES

The undersigned, certify that the material requested in this application **will only be used for private study purposes**, not copies will be drawn and will not be sold to third parties.

For purposes other than private study (publication both printed and electronic, educational uses, exhibitions, musical performances) undertakes to request prior authorization from the Director of the Biblioteche and Archivi Storici Diocesani and to pay related fees.

It also declares to take responsibility to comply with national and international copyright laws and on the property.

Signature for acceptance

DOCUMENTS TO BE PHOTO REPRODUCED

The undersigned requests the reproduction of images N°..... from the following works, owned and protected by the copyright of Biblioteche and Archivi storici of the Archdiocese of Udine.

(*N.B. the specifications* of the call number and of the pages must be legible, complete and accurate. For the payment counts the number of pages, which will be counted by the Director).

Provenance fond	Call number and identification data	pages (r. v.)

Prot.

PROCEDURES OF PHOTOGRAPHIC REPRODUCTION and TERMS of PAYMENT

- 1. The photographic reproductions are in color and in Jpeg format.
- 2. The photographic reproductions will be made in the Archivi and Biblioteche Diocesane, Udine, according to the price list.

. The advance payment of photographic reproductions will be made by bank transfer to be addressed to:

Archivi Storici Diocesani di Udine, presso Unicredit Banca, via Vittorio Veneto, 20 - 33100 Udine; tax code 80013900305; VAT registration number 02946280308; bank account 20023468; CAB 12310; ABI 02008; BIC UNCRIT2BUN6; IBAN: IT20Y0200812310000020023468, which will issue an invoice

LIST OF PHOTOGRAPHIC REPRODUCTIONS PRICES FOR PERSONAL USE AND STUDY (VAT included)

Invoice cost	€ 10,00			
For each next photo of:				
Page of loose folio, manuscript or printed	€ 1,50			
Page of loose folio with image	€ 5,00			
First photo of bound folio page (Repertoria, Acta, Rotoli,	Manuals, Filze, Codex, Printed books): <i>fixed quote</i> € 6,00			
For each next photo of bound folio page:				
manuscript/printed (Repertoria, Acta, Rotoli, Manuals, Filze, Codex, Printed books) € 2,00 4% discount every 500 images				
Page of codex folio	€ 4,00			
Codex page with illumination or printed page with illustration	€ 8,00			
Parchment / Seal	€ 11,00			

The expected time for delivery of the photos is two weeks from confirmation of payment.

DELIVERY:

by e-mail or Wetransfer
postal
in person, at the Archives Secretariat

Signature for acceptance

Visa of the Archivi Storici-Biblioteche Storiche